

Please attach 2
passport sized
photos here

**MEDIA ACCREDITATION CARD APPLICATION FORM
DEPARTMENT OF INFORMATION, MALAYSIA**
(For Foreign Media Representative)

PARTICULARS OF APPLICANT	ENDORSEMENT BY EDITOR OR REPRESENTATIVE OF MEDIA ORGANIZATION
<p>Name:</p> <p>Current Address in Malaysia:</p> <p>Telephone No:</p> <p>I/C No: (For Malaysian)</p> <p>Date of Birth:</p> <p>Gender:</p> <p>Nationality:</p> <p>Date of Arrival in Malaysia:</p> <p>Passport No: (For Foreigner)</p> <p>Place of Issue:</p> <p>Passport Expiry Date:</p> <p>Designation:</p> <p>Previous Malaysian Media Accreditation Card No:</p> <p>Status: New Application/Renewal (Please Circle)</p>	<p>I hereby certify that Mr/Miss/Mrs _____ is a representative of our organization and that he/she has been assigned to Malaysia.</p> <p>Name: _____</p> <p>Designation: _____</p> <p>Organization: _____</p> <p>Signature: _____</p> <p>Date: _____</p> <p>Agency Seal: _____</p>
PARTICULARS OF MEDIA ORGANIZATION	DECLARATION OF APPLICANT
<p>Name of Media Organization:</p> <p>Address of Media Organization:</p> <p>Telephone No:</p> <p>Fax No:</p> <p>E-mail Address:</p>	<p>I hereby declare that the above information given is true :</p> <p>Signature of Applicant :</p> <p>Date :</p>

ENDORSEMENT BY MINISTRY OF FOREIGN AFFAIRS

Endorsement by
Division of Communication and Public Diplomacy,
Ministry of Foreign Affairs, Malaysia

Comments

Endorsing Officer

Name :

Designation :

Date :

Signature :

FOR OFFICIAL USE ONLY

This application is:

Name :

APPROVED/NOT APPROVED

Media Accreditation Card No:

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Signature of Approving Officer :

Date of Issue:

Date :

Date of Expiry:

INSTRUCTION

1. For Malaysians working for Foreign Media Agencies based in Malaysia

- Original application form
- 2 recent passport-size photographs. Scanned photos are prohibited
- Photocopy of Identification Card/Passport
- Letter of authorization from media organisation.
- For renewal please enclose your previous Media Accreditation Card

2. For Foreign Media Representative working in Malaysia

- Original application form
- 2 recent passport-size photographs. Scanned photos are prohibited
- Photocopy of Identification Card/Passport
- Working Permit
- Letter of authorization from media organisation.
- For renewal please enclose your previous Media Accreditation Card/photocopy Police Report if loses
- Application for card renewal can be done at least 14 days from the expiry date of the existing card

3. For Foreign Media Representatives (Short Term Visit)

- Original application form
- 2 recent passport-size photographs. Scanned photos are prohibited
- Photocopy of Identification Card/Passport
- Letter of authorization from media organisation with working itineraries
- Letter of recommendation from any Malaysian Missions Overseas/Foreign Missions in Malaysia/Ministry of Foreign Affairs, Malaysia
- Application for short term visit will need the minimum of 3 working days for consideration upon the submission of a complete application form to the Department of Information, Malaysia

4. The name of the applicant and the organisation must be written on the back of the passport-size photographs.

5. Application must be endorsed by the Editor or the Chief Representative of media organisation and Endorsement by Division of Communication and Public Diplomacy, Ministry of Foreign Affairs, Malaysia

6. All application must be submitted to the :

**Director, Media and Corporate Communications,
Department of Information, Malaysia,
Level 10th Kompleks Kementerian Komunikasi dan Multimedia Malaysia,
No 49 Persiaran Perdana
62100 Putrajaya
Tel: 603-8911 7381
Fax: 603- 8911 7544 (News Room)**